

HONORABLE TIMOTHY BISHOP  
United States House of Representatives  
1<sup>st</sup> Congressional District of New York

**CONGRESSIONAL NOMINATION PROCESS TIMETABLE**

**Selection process:**

**\*\*Friday, October 9<sup>th</sup>, 2009:**

Deadline for postmark on **Application** to Congressman Bishop.

**\*\*Friday, October 23<sup>rd</sup>, 2009:**

Deadline for postmark on **supporting documentation** to be submitted.

The following supporting documentation is needed to complete your file and will be used in the selections process. These additional materials should be **postmarked no later than Friday, October 23<sup>rd</sup>, 2009.**

1. **THREE (3) REFERENCES.** The applicant should submit three references attesting to the applicant's qualifications and motivation to attend a military academy. Those used as references should not be relatives of the applicant. High School guidance counselors, high school instructors, and former employers are preferred.
2. **APPLICANT'S STATEMENT.** The applicant should submit an essay of 500-750 words, typed, double-spaced, and stating what motivates him or her to attend a military academy.
3. **HIGH SCHOOL TRANSCRIPT.** The applicant should submit a certified high school transcript which includes class rank.
4. **SAT/ACT SCORES.** The applicant should request that ACT and/or SAT examination results be forwarded to Congressman Bishop's office. **College Board website codes for Congressman Bishop, NY-01, are: SAT-2076, ACT-7544.**
5. **2X3 PHOTOGRAPH**

**HONORABLE TIMOTHY BISHOP**  
**CONGRESSIONAL NOMINATION SELECTION POINTS**

Applicants should keep the following points in mind as they proceed through the service academy application process:

1. A congressional nomination is only half of the process. Applicants are required to notify the academy of interest and to work within the academy's admissions system, which includes their **relevant and distinct deadlines**. **\*\*\*Unless an applicant is making significant progress to fulfill the application requirement of the academy itself, the candidate may not be given full consideration for a congressional nomination.**
2. If a Candidate's Nomination file is missing supporting documentation, as the **October 23<sup>rd</sup>** deadline approaches, you will be contacted and advised what documentation must be submitted, in order for your file to be complete and given full consideration.
3. All correspondence regarding a service academy nomination should be addressed to:  
  
The Honorable Timothy Bishop  
Attn: Service Academy Nomination Program  
3680 Route 112, Suite C  
Coram, New York 11727  
631-696-6500
4. Questions regarding the Academy's admissions process should be directed to the Southern New York liaison Officer for the academy of interest.
5. **Applicants should be mindful of two deadlines: Applications should be postmarked no later than Friday, October 9<sup>th</sup>, 2009; additional documentation (references, high school transcript, applicant's statement, ACT/SAT scores) should be postmarked no later than Friday, October 23<sup>rd</sup>, 2009.**

If you anticipate a problem meeting these deadlines, please contact the Coram District Office whose information is listed under point #3.

Where there is an Academy vacancy, I shall nominate up to ten candidates per vacancy. When I submit our district's ten nominees, the academy's admissions board will rank them according to objective standards (i.e., scholastic achievement, athletic achievement, etc.), and will then offer admission to that nominee who ranks highest among the ten that I have submitted.

The other nine nominees, assuming that each meets the minimum requirements for admission to the academy, are then placed in a qualified candidate pool. After every district's charged slots are filled, the academy will then look to those nominees in the qualified pool to fill the remaining slots.

Depending on the quality of nominees we submit, several First District residents may receive additional appointments in the same year. Historically, district's nominees have done well.

My goal as Congressman is to have as many young men and women as possible from our district admitted to an Academy. The only way to accomplish this is to nominate high quality and committed candidates to each academy.

#### **U.S. Merchant Marine Academy**

Unlike the other academies, the U.S. Merchant Marine Academy uses state quotas rather than district quotas.

The State of New York is entitled to eight slots in each admissions class. Each Congressman may submit up to ten names per year. These nominees then compete against all other nominees from New York for the eight slots.

After New York's eight slots are filled, those remaining New York candidates who meet the minimum admissions standards for the academy are placed in a national pool of candidates. Several states rarely fill their allotments, so New York usually has additional candidates admitted beyond our allotment of eight.

#### **U.S. Coast Guard Academy**

Congressional nominations are not incorporated into the admissions process for the United States Coast Guard Academy. Further information regarding admission to the Academy may be obtained directly by contacting the U.S. Coast Guard Academy's Admissions Office at 860-444-8500.

**Hon. Timothy Bishop  
Unites States House of Representatives  
First District New York**

**Service Academy Nominations Summary**

One of my most important responsibilities as your Congressman is to nominate young men and women for admission to our country's service academies. The following summary is a brief overview of the selections process that you are now entering.

Admission to one of the service academies is a two-tiered process. First, the candidate must meet the minimum standards for admission set by the academy itself. These standards include, among others, medical and scholastic qualifications. The second tier is the nomination process.

An individual must 1) meet the admissions requirements of the academy; and, 2) receive a nomination, in order to gain admission to the academy.

Applicants should direct any questions they may have regarding the academy admissions process to the relevant Academy admissions office.

The President, the Vice President, U.S. Senators, and Members of Congress have the authority to nominate persons for admission to the Air Force Academy, West Point, and Annapolis.

As your Congressman, I am entitled to fill five vacancies at each academy. These vacancies are "charged" to the First District. I may only nominate young men and women to a specific academy when a vacancy occurs in one of these charged slots, either by reason of graduation or withdrawal.

**HONORABLE TIMOTHY BISHOP**  
**United States House of Representatives**  
**1<sup>st</sup> Congressional District of New York**

**2009/2010 APPLICATION FOR A UNITED STATES SERVICE ACADEMY NOMINATION**

**Personal Information**      Date: \_\_\_\_\_ , 2009

Last name:\_\_\_\_\_ First:\_\_\_\_\_ MI:\_\_\_

Date of Birth: \_\_/\_\_/\_\_ Social Security #\_\_\_-\_\_\_-\_\_\_

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Street Address:\_\_\_\_\_

City:\_\_\_\_\_ Zip:\_\_\_\_\_

County:\_\_\_\_\_

Home Phone:\_\_\_/\_\_\_-\_\_\_ Cell Phone:\_\_\_/\_\_\_/\_\_\_ Email address \_\_\_\_\_

**Mailing Address: (if different than above; please include PO Box, if applicable)**

Mailing Address:\_\_\_\_\_

City:\_\_\_\_\_ Zip:\_\_\_\_\_

County:\_\_\_\_\_

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Father's name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Mother's name: \_\_\_\_\_

Address (if different from father's)

\_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

**EDUCATIONAL INFORMATION**

High School: \_\_\_\_\_

City: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Counselor: \_\_\_\_\_ Phone:\_\_\_/\_\_\_-\_\_\_

Grade Point Average: \_\_\_\_\_ or Class Standing: \_\_\_\_\_ of \_\_\_\_\_

If you are a High School Graduate, complete the following:

College: \_\_\_\_\_

Major: \_\_\_\_\_ Credit Hours Earned \_\_\_\_\_

**SCHOLASTIC HONORS:**

Freshman: \_\_\_\_\_

\_\_\_\_\_

Sophomore: \_\_\_\_\_

\_\_\_\_\_

Junior: \_\_\_\_\_

\_\_\_\_\_

Senior: \_\_\_\_\_

\_\_\_\_\_

(Additional sheets may be used if necessary)

**ATHLETIC ACTIVITIES:**

(Please note Varsity Letters earned and leadership positions held)

Freshman: \_\_\_\_\_

\_\_\_\_\_

Sophomore: \_\_\_\_\_

\_\_\_\_\_

Junior: \_\_\_\_\_

\_\_\_\_\_

Senior: \_\_\_\_\_

\_\_\_\_\_

(Additional sheets may be used if necessary)

**MEDICAL:**

Have you ever had asthma or any other respiratory ailment?

\_\_\_\_\_ Yes \_\_\_\_\_ No Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have 20/20 vision? \_\_\_\_\_ Yes \_\_\_\_\_ No

**EXTRACURRICULAR ACTIVITIES:** ( Please include both school-related and outside activities; note leadership positions held.)

Freshman: \_\_\_\_\_

\_\_\_\_\_

Sophomore: \_\_\_\_\_

\_\_\_\_\_

Junior: \_\_\_\_\_

\_\_\_\_\_

Senior: \_\_\_\_\_

\_\_\_\_\_

(Additional sheets may be used if necessary)

**College Entrance Examinations:**

**ACT** 1<sup>st</sup> Exam Date: \_\_\_\_\_

2<sup>nd</sup> Exam Date: \_\_\_\_\_

**SAT** 1st Exam Date: \_\_\_\_\_

2<sup>nd</sup> Exam Date: \_\_\_\_\_

**Employment History:**

Please list any part time or full time jobs you hold/held while in high school.

Dates:	Employer	Hours per week
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Additional sheets may be used if necessary)

**Other Nominating Sources:**

Please check all other service academy nominating sources to  
which you are applying:

☐ Senator Gillibrand

☐ Senator Schumer

☐ Vice President Biden



### ACADEMY PREFERENCE

Please circle the number indicating first choice, second choice, etc. If you have no interest in the specific academy, circle "N" for not interested. Circle the "Q" if you have not yet notified the academy of your interest by sending in a Pre-Candidate Questionnaire.

N	1	2	3	4	U.S. Air Force Academy
Q					Colorado Springs, CO
					(Air Force)

N	1	2	3	4	U.S. Merchant Marine Academy
Q					Kings Point, NY

N	1	2	3	4	U.S. Military Academy
Q					West Point, NY
					(Army)

N	1	2	3	4	U.S. Naval Academy
Q					Annapolis, MD
					(Navy and Marine Corps)

### ACKNOWLEDGEMENT

I request that Congressman Bishop consider my application for a Congressional Nomination to the service academy/academies that I have indicated.

I understand that the **deadline for Applications is Friday, October 9<sup>th</sup>, 2009.** I also understand that the **deadline for the receipt of additional documentation is Friday, October 23<sup>rd</sup>, 2009.** If I have not submitted all of the requested information by these deadlines, I understand that my Application may not be given full consideration.

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Signature

**RETURN THIS ABOVE APPLICATION POSTMARKED NO LATER THAN Friday, October 9<sup>TH</sup>, 2009 TO:**

CONGRESSMAN TIMOTHY BISHOP  
ATTN: SERVICE ACADEMY NOMINATIONS  
3680 Rt. 112, Suite C  
Coram, N.Y. 11727

REFERENCES:

The applicant should submit three references attesting to the applicant's qualifications and motivation to attend a service academy (Reference forms are attached). Those listed as references should not be relatives of the applicant. High School instructors, guidance counselors, coaches, or former employers are preferred.

Please list the names of those individuals who will be submitting references on your behalf. Enclose this list with your Application submission.

Reference: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Ext. \_\_\_\_\_

How long known by Applicant: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

(References should not be relatives of the applicant.)

Reference: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Ext. \_\_\_\_\_

How long known by Applicant: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

(References should not be relatives of the applicant.)

Reference: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Ext. \_\_\_\_\_

How long known by Applicant: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

(References should not be relatives of the applicant.)

**Honorable Timothy Bishop**  
**United States House of Representatives**  
**First District New York**

**Service Academy Nomination Reference Form**

Applicant: \_\_\_\_\_

Reference: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Ext. \_\_\_\_

How long known by Applicant: \_\_\_\_\_  
(References should not be relatives of the applicant)

The applicant has requested Congressman Bishop to consider him/her for a nomination for admission to one of the United States Service Academies. In your own words, please state your personal knowledge of his/her qualifications and motivation to attend a Service Academy.

PLEASE USE THIS FORM AS A COVER SHEET FOR YOUR STATEMENT.  
Please sign and date your statement.

**Return this form and your statement, postmarked no later than  
Friday, October 23<sup>rd</sup>, 2009, to:**

Congressman Timothy Bishop  
Attn: Service Academy Nominations Program  
3680 Route 112 Suite C  
Coram, NY 11727

**Honorable Timothy Bishop**  
**United States House of Representatives**  
**First District New York**

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Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Ext. \_\_\_\_

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**First District New York**

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Reference: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Ext. \_\_\_\_

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